

INFORMATION AND IMAGE SERVICES PRICE LIST

As of April 1, 2021

Payment method: invoice (no additional invoicing charge)

All prices incl. VAT 24 %

INFORMATION SERVICE

Brief information seeking or document retrieval	Free of charge
Extensive information seeking or research services (more than 3 hours)	By agreement
Independent research on site	Free of charge
Scanning or copying of documents	By agreement

IMAGE SERVICE

The image service rate consists of delivery fees with additional usage fees and/or digitizing/photographing fees.

A) Image service fees

Transfer of digital image file	15 €/ image
Quantity discount 5+ images	- 10 %
Quantity discount 10+ images	- 20 %
Quantity discount 15+ images (Quantity discount max. -50 %)	- 30 %
Photography of artefacts, works of art, images or documents	30 €

B) Image use fees

Non-commercial use

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| 1) Personal use
<i>E.g., private photo album or as artwork in a private space.
Commission, payment and use by a private person.</i> | Free of charge |
| 2) Public non-profit use
<i>E.g., museums, educational purposes, scientific research, theses, self-publishing,
histories, literature on genealogy, local history and geography, decoration in public
spaces. The client may be a private person, an association, a company or a public
corporation.</i> | Free of charge |

Commercial use

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| 1) Illustration and media
<i>Newspapers, books, online publications, brochures,
calendars, invitation cards, TV, film, video.</i> | 25 € / image |
| 2) Commercial products
<i>Book covers, stamps, postcards, posters etc.</i> | 50 € / image |
| 3) Advertising and marketing
<i>Expo and sales brochures, sales promotion etc.</i> | 75 € / image |
| 4) Extensive production, sales and productisation | By agreement |

SERVICES

Information service

The K.H.Renlund museum serves other museums, associations, organisations and private persons within the framework of the museums expertise and resources. Service requests should be clear and concise. Expected time for handling requests is usually 1-3 weeks. If the service request requires extensive research, terms and fees are agreed upon separately.

Photograph collection

It is possible to request reproductions of photographs from our collections for various purposes. Image service, usage and delivery fees apply. If requests include multiple images, each image will be charged separately.

Archives

Researchers and other interested parties may study the archive collections by appointment, on site at the museum. The material is not loaned out. The archive is located at the museum's office, Vingenkatu 18A. The museum is also responsible for the material deposited in the local heritage archive of Kokkola. The local heritage archive is located at Vaasantie 6 and is open by appointment.

Art and artefact collections

We photograph artworks and artefacts in our collections on request for illustration purposes etc. Image service fees and charges apply. Artefacts and artworks may be photographed independently with a photographing permit. Resulting images may be used non-commercially free of charge.

TERMS OF USE AND DELIVERY

1. The K.H.Renlund museum only delivers fully licensed images.
2. The museum charges a fee for the use of materials according to the current price list. It is a one-off payment, specific to each image.
3. Image requests and intended use are agreed upon in writing with the client.
4. Delivery time is agreed on, usually 1-3 weeks.
5. Images are delivered as digital image files, primarily through e-mail or cloud services.
6. Image requests are paid by invoice (no additional invoicing charge).
7. The material is delivered only as a copy. The client has a one-time right to the material for the purpose specified in the service agreement. The image file(s) should be deleted after use. Reuse (e.g. new purpose, reprint) of requested material may be agreed upon separately, with -50 % of the original fees.
8. The client does not possess the right to sell or deliver the material to a third party.
9. The museum delivers a digital archive file. The client is responsible for any appropriate image processing. However, images may not be edited or cropped in a way that compromises the character of said images without explicit agreement with the museum and/or photographer. It is customary to mention any changes and editing done to images upon publication.
10. The artist and/or photographer, collection and owner should be named upon publishing an image. A more detailed form of reference is specified in the service agreement.
11. The client is responsible for abiding by copyright legislation and respecting privacy when using and publishing images. Using portraits in marketing and advertising is prohibited without consent from the person/persons portrayed.
12. The client is responsible for obtaining possible Kuvasto –permissions and paying royalties.
13. We ask that a complimentary copy of the publication in which the image/images are used be delivered to the library of the K.H.Renlund museum.